

**Preston Springs Homeowners Association
Communications Committee Meeting**

Saturday, March 29, 2008

4:00 P.M.

Home of Julie Maher

1420 Messina

Plano, TX 75093

Committee Members Present

Sharayn Leverett – Chair

Julie Maher – Board Rep

Ellen Degen

Trudy Hale

Absent – Ken and Barbara Hudson, Louise Davis.

I. Call to Order

The meeting was called to order at 4:07 P.M. by chair, Sharayn Leverett.

II. Spring Fling

Details were discussed for the neighborhood Spring Fling. Neighbors will be contact for permission to use the area for the party. Fifteen homes are affected – approval from 10 homes is needed per the city requirements. Permission for bounce house placement (yard) will be obtained also. Invites will be ready April 10th and dropped by committee member's houses for distribution April 12th and following days. Each will try 3 times to contact a person at the home and then tape to the window or mail to the house. Members will note if home owner states they will bring something at time of drop off so committee can get an idea of the what side dishes are being provided. Julie is checking with Fitchwood regarding local grocers donating food and paper goods, otherwise they will be purchased. An HOA Info table will be set up with a suggestion box, newcomer's committee opportunity, board issues information, and other possible items. Royal Blue shirts will be purchased for board members, communications committee members, and volunteers (teens for bounce house and duck pond). Other details were listed to finalize at a later date – grills, tables, coolers, trash 'cans', paper goods, and name tags (list not inclusive).

IV. Neighborhood Programs

A. Crime Watch –

Per Ken Hudson's information to Sharayn, the officer presenting the crime watch program would like at least 30 minutes and 10 – 15 people (we decided homes) represented. Julie Maher and Trudy Hale said they could get home owners to a monthly board meeting in May or June. Sharayn will work with Ted Wesley and Ken Hudson about setting up one of those dates.

B. Solicitation

This issue was revisited from the last meeting for a resolution to present to the neighborhood. Since signs at neighborhood entrances are not enforceable, the committee decided to encourage home owners to visit the city's solicitation web site:

<http://pdf.plano.gov/docs/SolicitationComplaintForm.pdf>

and either post a home made sign or one purchased from the city to discourage solicitors. This information and web site will be available at the Spring Fling and in the next newsletter (July – September).

V. Communication

A. Directories

Julie Maher stated that the PSHOA Board had suggested calling a local realtor to pay for the directories. Realtors that live in the neighborhood were suggested to ask first. After that, larger real estate offices will be contacted. Julie Maher will follow up on this.

B. Newsletters

A rough draft of the April – June Newsletter “News for You” was presented to committee members. It was suggested to add the other committees and members to the newsletter also. The newsletter will be printed on light blue paper and dropped off to committee member's homes by April 10th for distribution with the Spring Fling invites.

VI. Christmas Decorations

Jerry Williams proposed at the March board meeting a plan from his decorator and for Christmas decorations for the Porto Fino and Messina entrances. The approved purchase for 10 36” wreaths, 2 32” bows, and 19 9’x18” garlands was a cost of about \$1300. The amount was \$300 over the current budget, but increased in a March 20th revised budget. Sharayn showed the committee pictures of a 36” circle at these entrances in various locations on the walls, per the decorators plan and possible changes to the current landscape. The pictures show that the plans may not be an accurate depiction of the design and appear to be too big for the entrances and landscape (current and future). Julie Maher plans to share the pictures during the April board meeting.

VII. Last Minute Topics from February 2nd Meeting

A. Garage Sale

In the interest of time, this discussion was postponed until a future meeting.

B. 4th of July Parade/Flags

Small flags will be placed on the inside of neighborhood sidewalks to the left of home entry walks. There will not be a parade this year.

C. Newcomer's Committee

A sign up will be available at the HOA Information table at the Spring Fling. The communications committee thought this should be a separate

committee and not under the responsibility of the communications committee. This will be presented to the board for approval at the April board meeting.

D. T-shirts

The idea of a neighborhood t-shirt was liked by all members present. We will purchase royal blue t-shirts for board, committee members, and teen volunteers for the Spring Fling and then see if this would be a benefit for all neighbors based on the attendance of the event.

D. National Night Out

Sharayn will be checking with Martha Huffman to coordinate this event.

VIII. New Business

The next newsletter will be published around the end of June.

IX. Adjourned

The next meeting was set for April 26th at 2 p.m. to finalize Spring Fling details. The meeting will be held at Julie Maher's house or Trudy Hale's House. Notification to committee members will be set later. This is allowed to be changed per the needs of the committee.

The meeting was adjourned about 6 p.m. by chair, Sharayn Leverett.

Minutes are respectfully submitted by:
Sharayn Leverett