



Preston Springs Homeowner's Association, Inc.

Communications & Community Involvement Committee Charter

Purpose:

To provide oversight and consistent management of all communication and community involvement issues for the Association. This includes coordination of newsletters, Member involvement activities, and holiday decoration of the common areas.

Financial Authority:

1. The committee has authority to spend Association funds as outlined in the current year's budget, as approved by the Board and budgeted for this Committee. Any budget overage and all contracts must have prior Board approval.
2. The Committee will provide annual expense recommendations for its needs for the next year to the Board and Finance Committee before the October Board Meeting of each year.

Membership and Meetings:

1. The Committee will report directly to, and is appointed by, the Board of Directors of the Association. There is dotted line oversight by the President of the Association.
2. Open to all Members of Preston Springs Homeowner's Association, Inc. who are in good standing. The Committee will consist of three to nine members, with one being Chairperson.
3. The Committee will elect a Chairperson from their group to provide leadership and coordination for the group. Meeting minutes will be maintained for all Committee meetings and a copy sent to the HOA Secretary within 2 weeks after any meeting.
4. The Committee will meet at least twice a year in conjunction with a scheduled Board Meeting. Other meetings are scheduled as needed by the Committee.